

## **Carrier Invoicing:**

Thank you for partnering with L.J. Rogers Logistics, Inc. To insure you are paid promptly and accurately please review the process detailed below. Please sign and return with your carrier packet.

Submit the following **REQUIRED** documents:

1. Carrier Invoice
  - a. The LJ Rogers Logistics order number must be referenced on the carrier invoice. This number can be found on the rate confirmation.
  - b. Only one (1) order number per invoice
  - c. A remittance address must be on each invoice.
  - d. Carriers that are factored must also present an assignment letter from the factoring company. If a carrier discontinues factoring, we must receive a release letter.
2. The BOL/POD must be signed by the consignee. A rate confirmation signed by consignee will not be accepted.
3. Accessorial Charges
  - a. Carriers invoicing for detention must have the in/out times on the BOL/POD. Please notify dispatch of detention at time of occurrence.
  - b. Carriers invoicing for lumpers must inform L.J. Rogers at the time of occurrence and provide copy of the receipt with your invoice.

**Please note: All payments remain in held status until all required documentation have been received.**

**Carrier Signature:** \_\_\_\_\_